


City of Junction City

City Commission

Agenda Memo

August 11, 2011

From: Tricia Gowen, Administrative Services Director 
To: Mayor and Commissioners
Subject: July 2011 Payroll

Objective: The consideration and approval of Payroll #13, #14 and #15 for the month of July 2011.

Explanation of Issue: The payrolls for July 2011 were calculated as follows:

Payroll #13	\$237,078.24	07-01-11
Payroll #14	\$235,346.31	07-15-11
Payroll #15	\$228,250.01	07-29-11

Alternatives: It appears that the City Commission has the following alternatives concerning the issues at hand. The Commission may

Approve, disapprove or table the July 2011 Payroll requests.

Recommendation: City Staff recommends that the City Commission approve the July 2011 Payrolls.

Enclosures:

1. Payroll Check Register July 1, 2011 (Payroll #13)
2. Payroll Check Register July 15, 2011 (Payroll #14)
3. Payroll Check Register July 29, 2011 (Payroll #15)

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	236	217,119.64
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:	9	19,958.60
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	245	237,078.24

*** NO ERRORS FOUND ***

** END OF REPORT **

*** REGISTER TOTALS ***

DIRECT DEPOSIT	REGULAR CHECKS:	
PRINTED	REGULAR CHECKS:	236
DIRECT DEPOSIT	MANUAL CHECKS:	235,346.31
VOIDED	MANUAL CHECKS:	
NON	VOIDED CHECKS:	
CHECKS:	NON CHECKS:	
TOTAL CHECKS:		236

		235,346.31

*** NO ERRORS FOUND ***

** END OF REPORT **

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	233	226,125.26
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:	3	2,124.75
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	236	228,250.01

*** NO ERRORS FOUND ***

** END OF REPORT **