

Ficken, Tyler

From: Rick Dykstra [rickdykstra@junctioncity.org]

Sent: Monday, July 25, 2011 4:21 PM

To: Ficken, Tyler

Subject: Jammin' in JC

Tyler:

Two items.

First item:

We need to re-shoot the mayor in the city council room tomorrow (July 26) at 11:45 am. Though we have some great video, we noticed he is out of the video "safe zone" by about $\frac{1}{4}$ of an inch. The safe zone is where people who watch standard television can see all of the main character without having part of the head whacked off. We have great video for all those watching big screen TV's, just want to make sure we serve everyone.

Second item:

We (Jammin' in JC) thought we could set-up the stage on Friday morning, Sept. 30 for Jammin' in JC. After having a meeting with Sound Check, the same company used by Sundown Salute, we need to request the 100 Block of W. 6th Street be closed on Thursday morning. They want to set up stage, lights and sound in the am on Sept. 29, then do some sound checks in the pm. They will continue with sound checks on Friday morning and mid-afternoon. The festival starts at 5:00 PM. We will open 6th street back up as soon as the stage is torn town and moved, which should be no later than 5 am on Oct. 2 (Early Sunday morning).

We will be using barricades from the county and will set-up and tear down. We plan on closing 6th Street at about 3:00 AM on Thursday morning, as to not catch morning traffic and then try to close it down.

We would also like for you to arrange to have the Mayor at Jammin' in JC on Saturday at or about 6:30 PM, to give welcome remarks just prior to the co-headliner playing.

Thanks

Rick Dykstra

Geary County CVB