

City of Junction City

City Commission

Agenda Memo

June 20, 2011

From: Tricia Gowen, Administrative Services Director
To: Mayor and Commissioners
Subject: May 2011 Payroll and June 2011 Payroll



Objective: The consideration and approval of Payroll #9 and #10 for the month of May 2011 and Payroll #11 and #12 for the month of June 2011.

Explanation of Issue: The payrolls for May and June 2011 were calculated as follows:

Payroll #9	\$202,481.18	05/06/11
Payroll #10	\$209,683.66	05/20/11
Payroll #11	\$211,499.93	06/03/11
Payroll #12	\$227,710.22	06/17/11

Alternatives: It appears that the City Commission has the following alternatives concerning the issues at hand. The Commission may:

Approve, disapprove or table the May and June 2011 Payroll requests.

Recommendation: City Staff recommends that the City Commission approve the May and June 2011 Payrolls.

Enclosures:

1. Payroll Check Register May 6, 2011 (Payroll #9)
2. Payroll Check Register May 20, 2011 (Payroll #10)
3. Payroll Check Register June 3, 2011 (Payroll #11)
4. Payroll Check Register June 17, 2011 (Payroll #12)

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	200	201,424.51
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:	1	568.06
DIRECT DEPOSIT MANUAL CHECKS:	1	488.61
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	202	202,481.18

*** NO ERRORS FOUND ***

** END OF REPORT **

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	205	204,918.05
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT CHECKS:	4	4,765.61
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	209	209,683.66

*** NO ERRORS FOUND ***

** END OF REPORT **

*** REGISTER TOTALS ***

DIRECT DEPOSIT	REGULAR CHECKS:	230	211,499.93
	REGULAR CHECKS:		
	MANUAL CHECKS:		
DIRECT DEPOSIT	PRINTED MANUAL CHECKS:		
	MANUAL CHECKS:		
	VOIDED CHECKS:		
	NON CHECKS:		
TOTAL CHECKS:		230	211,499.93

*** NO ERRORS FOUND ***

** END OF REPORT **

*** REGISTER TOTALS ***

DIRECT DEPOSIT REGULAR CHECKS:	242	227,710.22
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	242	227,710.22

*** NO ERRORS FOUND ***

** END OF REPORT **