

**CITY OF JUNCTION CITY
JUNCTION CITY, KANSAS**

**REQUEST FOR BID (RFB)
EMERGENCY GENERATOR CONNECTIONS
FOR
VARIOUS SANITARY LIFT STATIONS**

OVERVIEW

The City of Junction City (City) is soliciting bids for the installation of various electrical equipment to be installed at twenty-one (21) sanitary lift stations, to be use towards generator hook-up and disconnect of emergency portal power.

The bid package shall be submitted in a sealed envelope labeled "Emergency Generator Connections for Sanitary Lift Stations" in the center and the name of the company submitting the bid clearly identified in the upper left hand corner on or before **10:00 A.M. local time, May 1, 2012**. The bid package shall be delivered to the Junction City Hall, City Clerk's Office, located at 700 N. Jefferson, Junction City, Kansas 66441. Questions concerning this solicitation shall be directed to Greg McCaffery, P.E., Assistant City Manager, (785)-238-3103 or email greg.mccaffery@jcks.com.

For specific instructions on information to include in the bid, refer to the section entitled *Scope of Work*. Evaluation of the Bids and ultimate selection is identified in the section entitled *Selection of Bid* below. The bid forms and specifications may be picked up at the

City Clerk's Office between the hours of 8:30 A.M. and 4:30 P.M., Monday through Friday. All bids shall remain open for thirty (30) days after the day of Bid Opening, but Owner may in their sole discretion, release any Bid.

PROJECT DESCRIPTION

The purpose of the project is to provide emergency connection and disconnections for electrical power in a uniform format to twenty-one (21) sanitary sewer lift stations via a portal generator, which are apart of the overall sanitary system owned and operated by the City. A summary of the various sanitary lift stations are included as part of the bid proposal under *Appendix A*.

SCOPE OF WORK

The Scope of Work will include, at a minimum, the following elements:

Permits

1. Each lift station electrical work shall obtain a non-fee permit through the City of Junction City Building and Codes Department
2. Contractor for the work shall be licensed with the City of Junction City

Before submitting a Bid, each Bidder must (a) examine these contract documents thoroughly; (b) must familiarize themselves with local conditions that may in any manner affect performance of the work; (c) familiarize themselves with Federal, State, and local laws, ordinances, rules and regulations affecting performance of the work; and (d) carefully correlate their observations with the requirements on the bid documents.

Workmanship

1. All work shall be per code requirements
2. Work shall include all materials, labor and equipment to complete the work.

Electrical Work

1. *Appendix B* outlines the various items of major work required for each sanitary lift station. This work shall include all materials, labor, equipment needed to furnish and install the needed electrical work in order to complete the work.
2. All lift stations shall be checked, and rewired as needed, the phasing to match the portable generator hook-up.

3. Each installation shall be manually checked for a complete start-up through the use of the City's stand-by generator, which hook-up shall be completed as part of the items of work.
4. All rack assemblies shall be constructed of steel, with shop drawings being submitted to the City for approval prior to the construction of the item of work.
5. Shop drawings shall be submitted for all items of work, and shall be reviewed and approved by the City prior to the start of the items of work.]
6. Sewer Lift Station Cord and Cord End for Generator Connections. Work shall consist of furnishing 200 feet of #2-4 conductor power cord for the connection of the generator to the station receptacles. Furnish the power cord end for the connection to the lift stations. Connect the cord to the generator after the generator is mounted to the trailer unit (*City will have the trailer unit and generator assembly ready for use for this part of the work*) and Phase the generator and cord connection to match the lift stations. These items of work shall be bid under *Portable Generator* item, as one bid.

INSPECTION OF SITES

The City's lift stations are a part of the City's sanitary sewer system. This system is operated by Veolia Water. In order to assist in one's bid proposal, review of the various lift stations and/ or a tour of the facilities one may contact Steve Hoambrecker, Project Manager, Veolia Water, at Veolia Water North America, 2324 N. Jackson St., Junction City, KS, 66441, Phone 785-238-7142, and he will make arrangements for these tours/ system reviews.

LOCAL VENDER PREFERENCE

The City has in place through our Fiscal Policy, a Local Vendor Preference clause which provides for a 3% differential on bids received from local businesses (See Appendix C). This preference will be acknowledged as part of the bid tabulations.

CONTRACT SECURITY

The contractor shall be required to provide a two (2) performance bond per the City standards for the electrical work completed providing contract surety for the value of the work completed.

KANSAS SALES TAX EXEMPTION

This project shall be governed by the State of Kansas sales tax for provisions for items of work. Prior to order items of work the successful contractor shall ensure a certificate for this has been issued.

INSURANCE

1. The Contractor shall secure and maintain insurance throughout the duration of this contract of such types and in such amounts as may be necessary to protect themselves and the interest of the Owner against all hazards or risks of loss and hereinafter specified. The form and limits of such insurance, together with the underwriter thereof in each case, shall be approved by the Owner but regardless of such approval it shall be the responsibility of the Contractor to maintain adequate insurance coverage at all times. Failure of the Contractor to maintain adequate coverage shall not relieve him of any contractual responsibility or obligation.
2. Workmen Compensation and Employer's Liability. This insurance shall protect the Contractor against all claims under applicable state workmen compensation laws. The Contractor shall also be protected against claims for injury, disease, or death of employees which, for any reason, may not fall within the provisions of a workmen compensation law. This policy shall include an "all states" endorsement.

The liability limits shall not be less than the following:

Workmen Compensation Statutory	Employer's Liability	\$100,000
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In case any class of employees engaged in hazardous work under this contract at the site of the project is not protected under Workmen Compensation statute, the Contractor shall provide, and shall cause each subcontractor to provide adequate and suitable insurance for the protection of their employees not otherwise protected.

3. Comprehensive Automobile Liability. This insurance shall be written in comprehensive form and shall protect the Contractor against all claims for injuries to members of the public and damage to property of others arising from the use of motor vehicles licensed for highway use, whether they are owned, non-owned, or hired.

The liability limits shall not be less than the following:

Bodily Injury	\$500,000 combined single limit
Property Damage	\$100,000 each occurrence

4. Comprehensive General Liability. This insurance shall be written in comprehensive form and shall protect the Contractor against any claims arising from injuries to members of the public or damage to property of others arising out of any act or omission of the Contractor or their agents, employees, or subcontractors.

JUNCTION CITY, KANSAS
EMERGENCY GENERATOR CONNECTIONS
FOR
VARIOUS SANITARY LIFT STATIONS
BID FORM

TO THE HONORABLE MAYOR AND CITY COMMISSION, CITY OF JUNCTION CITY, KANSAS.

THE UNDERSIGNED BIDDER, having familiarized themselves with the work required by the Contract Documents, the sites where the work is to be performed, local labor conditions and all the laws, regulations, and other factors affecting performance of the work and having satisfied themselves of the expenses and difficulties attending performance of the work,

HEREBY PROPOSES and agrees to furnish all the materials, labor, equipment, supplies, supervision, transportation, and other accessory items of work necessary for the emergency generator connections, in accordance with the terms of this contract contained herein as outlined:

LIFT STATION	ADDRESS	Unit Bid
Portable Generator	DPW Yard	
Footlocker	3302 S. US Highway 77	
Highland Drive	1507 Highland Drive	
Candlelight Drive	1456 Candlelight Lane	
Elmdale (Northwind)	1935 Northwind Drive	
Hoover Road	100 Hoover Road	
Mobile Traveler	2317 N. Jackson St.	

40 US 77	Gateway Court	
Goldenbelt Blvd.	1001 Goldenbelt Blvd.	
East Street	630 East Street	
East Chestnut St.	400 East Chestnut St.	
Grant Ave (Regency)	948 Grant Ave.	
East Ash	100 blk E. Ash	

Continued

LIFT STATION	ADDRESS	Unit Bid
Faith Tabernacle	Rucker Rd	
Doc Hargraves #2	Brooke Bend	
Doc Hargraves #5	Nicole	
Olivia Farms	2700 Fort Ave.	
Olivia Farms	2500 Wilma Way	
Village at Freedom Place	Fuller Circle	
Osprey Ct.	2330 Osprey Ct.	
Jaeger Dr.	2550 Jaeger Drive	
Michael's Run	Caroline Ct.	

Total Bid

	Dollars	Cents
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The Undersigned acknowledges receipt of the following addenda:

No. _____ Dated _____

No. _____ Dated _____

Signed this ____ day of _____, 2012.

Signature

Date _____

Name of Officer _____

Company Name _____

Address _____

Phone Number(s) _____

SELECTION AND PROJECT SCHEDULE

The City's project schedule for bid selection, subject to change, is as follows:

Advertise for Bids	April 25, 2012
Deadline for Submittal of Bids	May 1, 2012
Selection of Firm (City Commission Award)	May 15, 2012
Notify Selected Firm	May 18, 2012
Execution of Agreement	May 23, 2012
Completion of Generator Electrical	August 23, 2012

TERMS AND CONDITIONS

The City of Junction City reserves the right to reject any and all Bids and to award or not award a contract for contract services. This solicitation for Bids does not obligate the City of Junction City to pay any costs incurred by respondents in the preparation and submission of a Bid. This solicitation does not obligate the City of Junction City to accept or contract for any expressed or implied services.